



Dear Parents & Carers

REPORTING ABSENCES

I am pleased to confirm that St Cross will be continuing with the Studybugs App System for securely reporting absences in school. After trialling the School Gateway absence reporting facility, Studybugs has proved a more efficient way of recording this information and less time consuming within the school office.

If your child is unable to attend school due to sickness/medical etc., I ask that the absence is reported **by 8.45am** using the Studybugs App or Website Link below, which will eliminate the need for an email or call to the school office:-

[Get the Studybugs App or Register now](https://studybugs.com/about/parents) (<https://studybugs.com/about/parents>)

Please note that if Leave of Absence is required, a Leave of Absence Form should still be downloaded from the school website and completed/returned to school.

Reasons to use Studybugs

- It's integrated with our systems so we know right away if your child is unaccounted for.
- It's quick and easy to register and use and automatically reminds you to keep us posted.
- The DFE have funded and are supporting the use of Studybugs in schools.
- You'll be helping the NHS and other public health organisations [improve children's health](https://studybugs.com/about/schools). (<https://studybugs.com/about/schools>)

Thank you for your continued support and to the 75% of parents who are already using the Studybugs App.

Yours sincerely

Mrs J Walsh
Headteacher